

# Eden Runners Privacy Notice

**EDEN RUNNERS** are committed to protecting and respecting your privacy. For any personal data you provide for the purposes of your membership, EDEN RUNNERS is the Data Controller and is responsible for storing and otherwise processing that data in a fair, lawful, secure and transparent way.

This Privacy Policy is effective on 1<sup>st</sup> November 2023.

## What personal data we hold on you

You may give us information about you by filling in forms at an event or online, or by corresponding with us by phone, e-mail or otherwise. This includes information you provide when you register with the Club, subscribe to our newsletter or participate in discussion boards on our website or social media. The information you give us may include your name, date of birth, address, e-mail address, phone number, emergency contact, name of the EA affiliated Clubs with which you are registered and gender (Athletics Data). We may also ask for relevant health information which is classed as special category personal data.

**Why we need your personal data** The reason we need your Athletics Data is to be able to administer your membership, and provide the membership services you are signing up to when you register with the club. Our lawful basis for processing your personal is that we have a contractual obligation to you as a member to provide the services you are registering for.

Reasons we need to process your data include:

### For training and competition entry

- sharing personal data with club coaches or officials to administer training sessions;
- sharing personal data with club team managers to enter events;
- sharing personal data with facility providers to manage access to the track or check delivery standards; and
- sharing personal data with leagues, county associations and other competition providers for entry in events.

### For funding and reporting purposes

- sharing anonymised data with a funding partner as condition of grant funding e.g. Local Authority;
- analysing anonymised data to monitor club trends; and
- sending an annual club survey to improve your experience as a club member

### For membership and club management

- processing of membership forms and payments;
- sharing data with committee members to provide information about club activities, membership renewals or invitation to social events;
- club newsletter promoting club activity; and
- publishing of race and competition results

### Marketing and communications

- sending information about promotions and offers from sponsors;
- sending information about selling club kit, merchandise or fundraising.

Any special category health data we hold on you is only processed for the purpose of passing health data to coaches to allow the safe running of training sessions. We process this data on the lawful basis of consent. Therefore, we will also need your explicit consent to process this data, which for existing members (prior to 1<sup>st</sup> November 2023) we deem you have given. You have the option to revoke this consent by writing to the Membership Secretary, though please note that in the absence of key information to operate activities safely we may require you to cease participation. For new members, we will ask you to consent at the point of collecting special category health data.

On occasion we may collect personal data from non-members. This information will be stored for 3 months after an event and then destroyed securely, unless it involves an accident report in which case it may be retained for 4 years. Our lawful basis for processing data is consent. Therefore, we will also need explicit consent from non-members to process this data, which we will ask for at the point of collecting it

The club has social media channels e.g. Facebook, WhatsApp, Twitter. All members are free to join these channels. If you join one of the Social Media channels, please note that provider of the social media platform(s) have their own privacy policies and that the club do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data on the club social media pages.

#### **Who we share your personal data with**

When you become a member of the Club, you will also automatically be registered as a member of England Athletics Limited. We will provide England Athletics Limited with your Athletics Data which they will use to enable access to the MyAthletics portal. England Athletics Limited will contact you to invite you to sign into and update your MyAthletics portal. You can set and amend your privacy settings from the MyAthletics portal. If you have any questions about the continuing privacy of your personal data when it is shared with England Athletics Limited, please contact [dataprotection@englandathletics.org](mailto:dataprotection@englandathletics.org)

#### **Club Membership, Race and Event Entries**

On occasion we will use a third-party service to manage club membership, and/or entries to our races and events. We will ensure the provider(s) have a privacy policy which you can access and read. We will only access and use your data for the purposes which you have provided it for.

#### **Club Management Solution**

In addition to England Athletics MyAthletics portal, we use TeamApp as a club management solution. This provides various functionality which you can peruse on [www.teamapp.com](http://www.teamapp.com) and you can also see the relevant privacy policy here: <https://www.teamapp.com/privacy>. When you complete the sign up of your account, you have the option to verify or add personal data. We may use the Store function of Team App to sell kit, bus tickets, event tickets and membership dues. This also involves the use of Stripe, who offer services that enable us to conduct online payment transactions and credits our bank account. Stripe handles your payment information in line with its privacy policy: <https://stripe.com/gb/privacy>.

**Website**

On occasion we may publish your personal information as part of an event or competition, either for the event alone or combined with or compared to other events. Results may include (but not be limited to) name, race times and age category.

The Club does not supply any personal data it holds for this purpose to any other third party. The Club's data processing requires your personal data to be transferred outside of the UK for the purpose of its club management solution (currently TeamApp). Where the Club does transfer your personal data overseas it is with the appropriate safeguards in place to ensure the security of that personal data.

**How long we hold your personal data**

We will hold your personal data on file for as long as you are a member with us. Members are responsible for updating their personal data with the Membership Secretary. Any personal data we hold on you will be securely destroyed after four years of inactivity on that member's account, in line with England Athletics Limited's retention policy. Your data is not processed for any further purposes other than those detailed in this policy.

**Your rights regarding your personal data**

As a data subject you may have the right at any time to request access to, rectification or erasure of your personal data; to restrict or object to certain kinds of processing of your personal data, including direct marketing; to the portability of your personal data and to complain to the UK's data protection supervisory authority, the Information Commissioner's Office about the processing of your personal data.

As a data subject you are not obliged to share your personal data with the Club. If you choose not to share your personal data with us we may not be able to register or administer your membership